

Meeting: **Overview and Scrutiny Committee**  
Date: **11 December 2018**  
Time: **7.00 pm**  
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Overview and Scrutiny Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

1. **Apologies for Absence**

2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories\*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 10)**

To consider and approve, as a correct record, the minutes of the meeting held on 13 November 2018.

**Queries about the agenda? Need a different format?**

Contact Kate Clark– Tel: 01303 853267  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website

[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

4. **Council Tax Reduction Scheme (Pages 11 - 108)**

Report C/18/52 recommends the adoption of a replacement Council Tax Reduction scheme for 2019/2020, which is to be implemented with effect from 1 April 2019.

5. **General Fund Revenue - Budget Monitoring Position - 2nd Quarter 2018/19 (Pages 109 - 116)**

Monitoring report C/18/56 provides a projection of the end of year financial position of the General Fund revenue budget, based on expenditure to the 31 October 2018.

6. **Housing Revenue Account - Revenue and Capital Budget Monitoring 2018/19 (Pages 117 - 126)**

Monitoring report C/18/54 provides a projection of the end of year financial position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 30 September 2018.

7. **Draft General Fund Revenue Budget 2019/20 (Pages 127 - 186)**

Report C/18/51 sets out the Council's Draft General Fund budget for 2019/20.

8. **Quarter 2 Performance Report 2018/19 (Pages 187 - 216)**

Report C/18/55 provides an update on the Council's performance for the second quarter of 2018/19, covering 1 July 2018 to 30 September 2018. The report enables the Council to assess progress against the approved key performance indicators for each service area.

Key Performance Indicators (KPIs) will be monitored during 2018/19 and reported to CLT and Members quarterly.

9. **Oportunitas Progress Report 2018/19 (Pages 217 - 224)**

Report C/18/53 provides an update from the Board of Oportunitas Ltd ("the company") covering activities undertaken so far in 2018/19 financial year, including a financial statement for the period from 1 April 2018 to 30 September 2018, in-line with the requirement contained in the Shareholder's Agreement between the company and the Council.

10. **Folkestone and Hythe District Heritage Strategy (Pages 225 - 330)**

The Heritage Strategy Report C/18/57 is an evidence base document for the Places and Policies Local Plan and Core Strategy Review and it will also provide information for planning applications and funding bids. It sets out positive objectives and priorities to ensure the district's heritage assets provide a unique opportunity for future place-making, guiding and

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stimulating regeneration and making significant contributions to recreation, tourism, health and education.

The views of a large and enthusiastic group of stake-holders, individuals and groups were gathered during the initial stages the strategy's production. It is now proposed that the draft Strategy is published to provide an opportunity for interested groups and individuals, businesses, landowners, developers and the wider public, to shape the final version

\*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item